Resident Center Guide

Welcome to the Resident Center! It has been designed specifically to let you easily manage your living experience and and make payments online. We've provided some instructions below to help you get up and running— let's get started!



Create a password and sign in

Your password will be sent in a welcome email. The email will contain the website, login ID, and temporary password to use when you sign in the first time. Sign in using the Resident sign-in box on the right side of the screen. You will be prompted to change your password the first time you sign in.

Tour Company			(4)
@ Home			
Payments	Hello, Amy!		55 Beach Road - 1 San Diego, CA 54564
D Requests			
🛱 Announcements 🛛	Your current balance is		
▲ Volations ●	\$250.00		1.40 4
Documents			
SS Contacts		NUSACIO SACIOSACIO	Hello, Sarah!
Community	Open requests	New announcements	Current balance
			\$4,250.00
		Elevator Maintenance	
	How can we help you? Your open requests will display here.		
			Open requests
	Create request		NEW
			Faucet is leaking Created 2 months ago
	Account information	Contact us	
	ocerson Address	J 993-999-9999	New announcements
C Participa	55 Beach Road - 1 San Diego, CA 54564	C rose.kad=001553@gmail.com	
	United States		e
			You're all caught up
			G () / (



24/7 access from anywhere

The Resident Center is fully mobile responsive and available 24 hours a day so you can make payments, submit requests, or access important documents anytime, anywhere.

	(a) Amy Damon
Hello, Amy!	S5 Bear Sen Diego () Hy account () Hyp center () Sign out
Your current balance is \$250.00	Make payment Set up autopay
Open requests How can we help you? Your open requests will display here. Create request	New announcements

My account

You can use the "My Account" page to keep your contact information up-to-date and to change your password.

You can also add or edit your emergency contact here.

Payments

The Payments page shows your transaction history - charges, payments, refunds, and more. From here, you can make a one-time payment or set up autopay.

Make a payment online by clicking the "Make Payment" button from the home dashboard or payments page. You have the option to make a one-time payment or set up an automatic payment to process on a regular basis.

	Payments				
	History			Email statement	Current balance
147.4	-	MEMO	AMOUNT	BALANCE	\$250.00
¢ Activity		Payment Cash	(\$6,250.00)	\$250.00	Make payment
Charge Late for	\$94.00	Charge Association fee	\$250.00	\$6,500.00	Set up autopay
The Charge	\$1,000.00	Charge Association fee	\$250.00	\$6,250.00	
Charge Late for Charge Charge Lites	\$50.00	Charge Association fee	\$250.00	\$6,000.00	Account information Account number 00617931
Charge Late fee	\$95.00	Charge Association fee	\$250.00	\$5,750.00	Address 55 Beach Road - 1 San Diego, CA 54564
Chappe Int	\$1,000.00	Charge Association fee	\$250.00	\$5,500.00	United States Start date

You can schedule the payment for a later date–or to pay immediately. Once you make a payment, it may take a day or two for the charge show up on your bank or credit card statement. If an online payment is refused by your bank, it will reflect on the Payments page automatically.



Requests

The requests page allows you to submit either a maintenance request or general inquiry.

The maintenance request page will allow you to provide the necessary information about your issue in order to get it fixed as soon as possible.



Once submitted, you request is saved and available here. You can come back to the request to check on the status. When updateds are made, we'll let you know by email and on this page.



Tour Company		Your Company	
🔂 Home		A Home	
Payments	Announcements	Payments	Documents
€ Requests	SUBJECT		Q Search Category Y Date Y
🛱 Announcements 🚯		🛱 Announcements 🜑	
A Violations	The elevator in the main building will be undergoing maintenance Wednesday, November 6th. Please un	▲ Vielations ●	NAME CATEGORY U
Documents		Documents	Association Rules and Regulations Uncategorized
Contacts		요음 Contacts	
Community		Community	(B) image (1) Uncategorized 10

Announcements

You will receive important news and updates which will be posted on the resident site and also sent to your email.

You can log in to the resident site to check for new announcements right on the dashboard.

Violations

The Documents section shows all files that have been shared with you.

For example, you might find a scanned copy of your lease, move-in report, and local maps of the area on this page.

🕇 Your C	company			
🕅 Home	c	ontacts		
Paymen	4			
B Request		Q Search Type	v)	
🛱 Announ	ements	NAME	CATEGORY	EMAIL ADDRESS
A Violatio	s 0	(HH) Helen Hunt	Emergency	hellen.hunt/lgmail.com
Docume	nts			
음음 Contact		Mike Mullen	Maintenance	mike.mullen@gmail.co
Commu	ity			

Contacts

The Contacts section helps you find your way in your neighborhood. You will find phone numbers and websites ofr local utilities, municipal services, restaurants, and other useful information here.

Renters Insurance			
O Policy	2 About you	3 Pryment	
ustomize your po			
\$12.00 (mo	Policy start date	Purchase policy	
After downpayment	6/29/2019		
	Policy details		
Personal property coverage) teed if something happened to your things.		
O \$10,000	O \$20,000	O \$90,000	
Event coverage ①			

Renters Insurance

Purchase a renters insurance policy and get coverage within seconds directly through the resident site. Protect your belongings for as low as \$12/mo and automatically notify your property manager of your new policy.

Download the Resident Center mobile app today!





